

Dermott O'Toole Memorial Library  
Regular Meeting of the Library Board  
Tuesday, October 21 at 4:00 pm  
At the library and over Zoom

MINUTES

The meeting was called to order at 4:04. Board members present were Anne Connelly, Heather Lende, Julie Hamilton and Mary-Claire Bernstein. Teresa Hura was excused. Librarian Ruth Underwood was also present.

The agenda was reviewed. The item, "Website Program" was added to new business. The agenda as amended was approved by consensus.

The minutes of last meeting were reviewed and approved by consensus.

The treasurer reviewed her report. We have received the grant money on October 9th. We received a new debit card although it hasn't arrived yet. Julie hasn't heard about the OWL grant. The internet was out for several days but JT rebooted it.

"The financials show interest that we don't have to pay as the City Clerk will take care of it." It should say something more like "After recent discussions with the City Clerk, we no longer need to worry about paying back or requesting a City budget amendment (which is what we've done in the past) when actual amounts in the City in-kind match exceed budget at year end. The City will cover those overages."

The librarian gave her report.

We are doing a series of sessions (3) on the new microscope that people have enjoyed. There were 15 people at the first session and 10 people at the second. The board agreed that it was a good community event. It was suggested that we think of other things to bring people in. The second microscope has arrived. Ruth is hosting with Nate at the last session and will be sure to introduce the second microscope. Ruth will review the "rules for use" and responsibility to clean up.

Ruth will have a Halloween party coming up. Kids (and adults) will be invited to come up and help decorate. Ruth has culled books and is sending them into Juneau for Friends of the Library. She is filling the ground level shelves to empty eye-level shelves for displays. She needs to cull 500 books.

There was some discussion of the Book Hook grant. The Haines bookstore will give us 20% discount. An application for a technology grant for computer at New Moon was submitted. Ruth is planning to order books and DVD's now that we have grant funds. She is getting volunteers for shifts as people come and go this Fall.

There was no public comment.

In old business, the following were discussed:

- The Book Hook Grant was discussed above with the librarian's report
- Microscope Policy: Ruth developed a policy which she read to the board. A few additions were made. The board approved the policy.
- The waiver for hours open was approved by the State Library.
- The money was received for the PLA grant.

In new business, the following were discussed:

- Programs: Heather expressed her approval that the microscope program worked. She suggested we should look for other ideas to do more. Ruth has invited volunteers/others to suggest ideas for programs. MaryClaire suggested some ideas: A cookbook share where everyone brings in their favorite cookbook and shares a few recipes from it. She also suggested that men might want to share about boats. The board suggested having Rick Peterson do a course on zoom. Other topics that came up were hunting, processing deer, and sausage making.
- Fundraising: We will put a note in EbbTides that the library gratefully accepts donations. Mary-Claire suggested possibly more outdoor microscopes. Heather asked Ruth to send her a list of things the library might purchase with donated monies. Ruth mentioned that a library chair back broke. We may need new chairs in the future. Heather mentioned that she saw chairs in the mayor's office that don't seem to be being used. It was suggested that we might "store" the chairs until they were needed. Ruth will investigate.
- Website program: We are currently using a system, Wordpress, that James Allborough set up for us for our website. Wordpress is more complicated than other programs. Ruth thinks it would be beneficial to use a more accessible program, such as Wix or Square. These have a yearly cost, however. Heather will ask James about our present costs to determine if it is cheaper to keep what we have. Next month Ruth will share with the board about the existing program and the newer ones.

The next meeting will be November 19th at 3:00pm.

The meeting was adjourned at 5:00pm.

Respectfully submitted,  
Mary-Claire Bernstein, Secretary

Board chair: Heather Lende  
Board vice-chair: Teresa Hura  
Board secretary: Mary-Claire Bernstein  
Board Treasurer: Julie Hamilton  
Board Member-at-large: Anne Connelly

Librarian: Ruth Underhill